

## **Procedures for Revising the Statewide Transportation Plan**

North Dakota's Statewide Transportation Plan is the long range policy oriented document, currently comprised of initiatives and strategies. These initiatives and strategies provide the broad direction for the North Dakota Department of Transportation, local governments, tribal entities, and the private sector. The plan maintains a 20 year horizon, however it is updated at a minimum every four years. Prior to the update interval of the statewide transportation plan it may become necessary to make revisions to the document. The intent of this document is to identify procedures for how the public will be involved based on the degree of the revision(s) (Minor or Major) suggested. It shall be up to the discretion of the Director of the North Dakota Department of Transportation as to whether a revision is considered minor or major.

### **Minor Revisions**

#### Definition

- Cosmetic, grammatical, or other minor editorial revisions to the statewide transportation plan
- Other minor revisions which do not materially alter the purpose, scope, or use of the document

#### Public Involvement Procedure

- The revision(s) will be identified on the North Dakota Department of Transportation's Internet website
- A press release will be issued to the daily and weekly run newspapers of North Dakota regarding the revision(s) prior to placement of the revision(s) on the North Dakota Department of Transportation's Internet website and will contain at a minimum the following information:
  - A description of the proposed revision(s)
  - The time frame that the public can submit statements or exhibits regarding the proposed revision(s)
  - Instructions on how the public can view the proposed revision(s) on the North Dakota Department of Transportation's Internet website
  - Instructions on how the public can view the proposed revision(s) if they do not have Internet access
  - Instructions on how the public can submit statements or exhibits to the North Dakota Department of Transportation
- The public will have 15 days to comment on the revision(s) from the date they are placed on the North Dakota Department of Transportation's Internet website

### **Major Revisions**

#### Definition

- Any additions or omissions of adopted Initiatives and/or Strategies
- Other major revisions which materially alter the purpose, scope, or use of the document

### Public Involvement Procedure

- The revision(s) will be identified on the North Dakota Department of Transportation's Internet website
- A public hearing shall be held in accordance with the process identified in the Public Hearing/Input Meeting Notification, Section II-04 "Public Involvement" of the North Dakota Department of Transportation Design Manual
- A public notice will be issued to the daily run newspapers of North Dakota identifying the date, time, location, and purpose of the public hearing regarding Major Revisions to the Statewide Transportation Plan
- A press release will be issued to the daily and weekly run newspapers of North Dakota regarding the revision(s) and the associated public hearing and will contain at a minimum the following information:
  - The date, time, location, and purpose of the public hearing
  - A description of the proposed revision(s)
  - The time frame that the public can submit statements or exhibits regarding the proposed revision(s)
  - Instructions on how the public can view the proposed revision(s) on the North Dakota Department of Transportation's Internet website
  - Instructions on how the public can view the proposed revision(s) if they do not have Internet access
  - Instructions on how the public can submit statements or exhibits to the North Dakota Department of Transportation